

IN THE COURT OF COMMON PLEAS
DIVISION OF DOMESTIC RELATIONS
MEDINA COUNTY, OHIO

NAME
ADDRESS
ADDRESS
S.S.#
D.O.B.

CASE NO.

JUDGE MARY R. KOVACK

Plaintiff

NOTICE OF A QUALIFIED
DOMESTIC RELATIONS ORDER

vs.

NAME
ADDRESS
ADDRESS
S.S.#
D.O.B.

Defendant

The Administrator/Trustee of the _____
_____ is hereby placed on notice that this Court has
awarded a portion of the benefits held by _____ to
his/her spouse _____.

The Administrator/Trustee shall cooperate in providing information necessary to prepare an
acceptable Qualified Domestic Relations Order.

The parties shall forward a certified copy of the approved Qualified Domestic Relations Order to
the Administrator/Trustee after its approval by the Court.

Attorney for _____ shall be responsible to send this
Notice to the Trustee/Administrator _____ at
_____.

Attorney for _____ shall prepare the QDRO and submit it to
the Court with approval by the opposing counsel or party.

JUDGE MARY R. KOVACK